

BY-LAWS OF THE  
GREATER ATLANTA ALUMNI ASSOCIATION  
OF  
SIGMA ALPHA EPSILON

ARTICLE I – NAME

Section 1. Name. The name of this association shall be the Greater Atlanta Alumni Association of Sigma Alpha Epsilon.

ARTICLE II - PURPOSE

Section I: Purpose. The purpose of this Association, as an official body of the National Fraternity shall be.

- A. To promote the interest and welfare of the fraternity as an institution devoted to high ideals of manhood, scholarship, and exemplary conduct.
- B. To serve as a continuing factor of Sigma Alpha Epsilon in the lives of alumni brothers no longer associated with Chapters Collegiate.
- C. To serve as a bond between Alumni, the Chapter International, and the Chapters Collegiate.
- D. To serve as a sponsor of activities designed to promote the interest of all members of Sigma Alpha Epsilon.

ARTICLE III - MEMBERSHIP

Section 1. Membership. All alumni brothers in good standing in Sigma Alpha Epsilon are considered Members of this alumni association upon application and payment of the dues prescribed by the Board of Directors of the Association. The Board of Directors may reject an applicant for membership in the Association if the proposed member is not in good standing in the Fraternity or if he has engaged in or does engage in conduct which is illegal and/or unbecoming a gentleman. The same applies for removal of an existing member for any of the above reasons, or non-payment of dues.

## ARTICLE IV - GOVERNANCE

Section 1. Governance. The government of this Association shall be vested in the following governing bodies and Officers, ranking in the order named, with authority and duties as hereinafter provided:

- A. Meeting of Members
- B. The Board of Directors
- C. The Association President
- D. The Association Vice President in the absence of the President.

Section 2. Meeting of Members.

A. The Annual Meeting of the Association shall be held at the annual March luncheon/dinner or other function celebrating Founders Day, for the election of Officers and Directors and to conduct such other business as may be presented. Action may be taken by a majority of the members present and voting.

B. Special meetings of the Association may be called by the Board of Directors or by ten (10) members of the Association upon request to the Board of Directors. Notice of such meeting, specifically setting forth the purpose of the meeting shall be sent to the membership at least ten (10) days prior to the date of any such special meeting.

C. Notice of meetings or any other Association business may be accomplished by postal service, facsimile, or electronic means.

Section 3. The Board of Directors. Management of the Association shall be vested in the Board of Directors.

A. The Board of Directors shall be composed of 10 or more members: Five of more members elected at large; plus the President; the Vice President; the Secretary; the Treasurer; and the Immediate Past President. The President of the Association shall be the Chairman of the Board of Directors.

B. The Chairman shall call meetings of the Board of Directors at least twice each year:

C. Meetings of the Board of Directors may also be scheduled by the President or called by mutual agreement of four (4) or more board members. Notice of such meeting, specifically setting forth the purpose of the meeting shall be sent to all board members at least ten (10) days prior to the date of any such meeting. A quorum shall be 20% or more of the board members present.

Section 4. Robert's Rules of Order shall govern all elections, meetings of the members and Board of Directors when not otherwise governed by these Bylaws or the Fraternity Laws.

#### ARTICLE V – ELECTIONS

Section 1. A nominating committee and chairman consisting of 3 total members in good standing are to be appointed by the president with the consent of a majority of the officers and directors in December with a slate of nominations to be presented to the membership in January at the regular luncheon meeting and by email. Nominations from the floor of that luncheon meeting of Association members in good standing can be accepted and voted upon at that time.

Section 2. Active members of the Association in good standing present at the January luncheon meeting shall constitute a quorum and a majority vote of the members in good standing present shall govern the election of the Officers and Directors. Proxies are not authorized by these Bylaws.

Section 3. The newly elected Officers and Directors shall be installed pursuant to the Ritual at the March luncheon or dinner meeting.

Section 4. As specified in Article IV, Section 4 Robert's Rules of Order shall govern at such elections.

#### ARTICLE VI - COMMITTEES

Section 1. Committees. The President, with the consent of the Board of Directors, shall each year appoint committees sufficient to conduct the business and purposes of the Association, including but not limited to:

- Section 1. Program Committee
- Section 2. Founders Day Committee
- Section 3. Recruitment Committee
- Section 4. Christmas Party Committee
- Section 5. Young Alumni Committee
- Section 6. Events Committee
- Section 7. Audit Committee
- Section 8. Membership Committee
- Section 9. Nominations and Awards Committee

It is anticipated by these By-Laws that each member of the Board of Directors shall be the chairman of and responsible for the conduct of the affairs of at least one of the above committees. If there are not enough Directors to chair

each committee then any member appointed to chair a committee shall automatically become a member of the board of Directors for the ensuing year. Nothing in these By-Laws shall limit the number of committees, committee chairmen, or Directors the Association may have.

Section 2. Other Committees. Entertainment and special function committees, or other committees which the President may deem necessary, may be appointed by the President, subject to the approval of the Board of Directors. The Board of Directors may also appoint such committees as they may deem appropriate.

## ARTICLE VII - OFFICERS

Section 1. Officers. The Officers of the Association shall be:

- A. President
- B. Vice President
- C. Secretary
- D. Treasurer

Section 2. Selection. The Association Officers and other members of the Board of Directors shall be presented at the Annual Members' March Meeting by the Members of the Nominating Committee. They will serve for the one year interval between the Annual Meetings. Although the Nominating and Awards Committee shall present a slate of Officers and Directors - as prescribed in Article IV- this slate is in no way binding upon the meeting. Nominations may also be made from the floor of the Meeting, as succession from lowest to highest office is not automatic. Should any officer resign or become unable to serve during the ensuing year, the Board of Directors shall elect a member to serve out his unexpired term of office.

Section 3. Rotation. Should the President be unable to complete his term, the Vice President shall succeed him.

## ARTICLE VIII - DUTIES OF OFFICERS

Section 1. President. The Association President shall preside at Annual meetings, meetings of the Board of Directors, banquets, and at other social functions; publish and enforce orders from the Eminent Supreme Archon, the Supreme Council and the Association's Board of Directors. He shall carry out the laws of the International Fraternity and the By-Laws of this Association.

Section 2. Vice President. The Vice President shall assist the President and perform the duties of the President in the above order of succession in case of the President's absence or disability.

Section 3. Secretary. The association Secretary shall record the minutes of the Board and Annual Members' Meeting, record and certify Association election results, keep the official roll and mailing list of members\*, submit any reports required by the National Fraternity including, but not limited to the annual report of current officers and activities for the preceding year to the Eminent Supreme Recorder on April 1<sup>st</sup> of each year, and other such functions as prescribed by the President and/or the Board of Directors.

\*The Board may select a Membership Secretary from time to time to perform the duties of keeping the official roll and mailing list of members.

Section 4. Treasurer. The Association Treasurer shall be responsible for the funds of the Association. He shall have the power to collect all dues, assessment and fines. He shall

initiate all disbursement of the Association funds, including but not limited to, payment of the Association's annual dues to the National Fraternity. He shall have the responsibility to maintain a roster of all dues paying members. He shall render an annual financial statement of the Association, at the Annual Meeting of the Members and shall present financial statements to the Board at the regularly scheduled meetings. The Association accounting year shall run from Founder's Day to Founder's Day. He shall cooperate with the Auditing Committee in their annual review or audit of the Associations financial records. At the reasonable request of the Board, he shall furnish such other financial statements as may be required. The Officers and Directors shall authorize the President and Treasurer to execute checks on behalf of the Association for monthly group luncheons or dinners. All other expenditures exceeding \$500.00 must be approved by a majority vote of the Officers and Directors.

## ARTICLE IX -DUES

Section 1. Dues. The association shall be financed by Annual dues to be levied by the Board of Directors. Annual dues along with any other fees shall be set or adjusted by a majority vote of the Board of Directors as periodically needed.

## ARTICLE X - PROVINCE AND NATIONAL CONVENTIONS

Section 1. The Association shall pay the registration fee, if any, for the elected delegate(s) to the Province Convention.

Section 2. The Association shall pay to the elected delegate(s) to the International Convention an appropriate mileage allowance and the Convention registration fee if such funds are available and are applied for by the delegate(s).

## ARTICLE XI - BY-LAWS

Section 1. These By-laws will become effective upon adoption by the members at the 2015 Annual Meeting.

Section 2. Amendments to these By-laws may be proposed by the Board of Directors or by ten (10) members of the Association upon request to the Board of Directors. Such amendments shall be presented to the membership at the next Annual Meeting or a Special Meeting called for that purpose pursuant to the procedures set forth above. The text of the proposed amendments shall be furnished to the membership prior to the meeting. Amendments to the By-laws shall be adopted by a majority of those present and voting.

Adopted this the \_\_\_\_ day of March 2015

Attest \_\_\_\_\_  
President

